

Privacy notice for Hibernian Supporters Association (HSA)

HSA takes your privacy seriously. We are a “controller” of the personal information that you provide to us and this privacy notice sets out how, why and for how long we will use your personal data, as well as who it is shared with. It also explains your legal rights as a data subject and how to exercise them.

What we need from you

When you register as a member of HSA or renew your membership (including if you are registering or renewing on behalf of a young person aged 18 or under), we may ask you for some or all of the following personal information:

- Contact details – eg name, address, email address and phone number.
- Date of birth – to calculate membership category and eligibility for events.

If you do not provide us with all of the personal information that we need this may affect our ability to offer you our membership services and benefits.

Why we need your personal information – contractual purposes

We need to collect our members’ and customers’ personal information so that we can manage your relationship with us. We may use our members’ personal information to:

- Provide you with member services, including confirmation of membership, membership card, end of year renewal.
- Provide services such as the booking of function halls.

Why we need your personal information – legitimate purposes

We also process our members’ personal information in pursuit of our legitimate interests to:

- Raise awareness of the club’s activities by capturing photos, videos, or live streaming at events. We will use this for promotion, education and development purposes.
- Respond to and investigate your questions, comments, support needs, complaints, concerns or allegations.
- Contact you by mail to make you aware of events relevant to the section of the HSA you are a member of (eg senior citizen’s branch, to notify parents/guardians of events for juvenile members)

Other uses of your personal information

We may ask you if we can process your personal information for other purposes. Where we do so, we will provide you with an additional privacy notice explaining how we will use your information for these purposes.

Who we share your personal information with

As part of our contractual obligations to you, personal information will be shared annually with branch secretaries for the purposes of membership renewal.

In response to specific incidents, we may be required to share personal information with statutory or regulatory authorities. Such organisations could include the police. We may also share personal information with professional and legal advisors for the purpose of obtaining advice.

Third party suppliers with access to members’ personal data

HSA may use third party suppliers to provide services. These suppliers may process personal data on our behalf as “processors” and are subject to contractual conditions to only process that personal information under our instructions and protect it.

In the event that we share personal information with external third parties, we only share such information strictly required for the specific purposes and take reasonable steps to ensure recipients shall only process the disclosed personal information in accordance with those purposes.

How we protect your personal information

Your personal information is accessed by our Registrar, Treasurer and General Secretary only for the purposes set out above. Your personal information is stored by HSA in a protected online environment. Copies of paper membership application forms or booking application forms will be kept securely in the Club premises.

How long we keep your personal information

We only keep your personal information for as long as necessary to provide you with membership services. Unless you ask us not to, we will review and delete your personal information after 24 months if you have not renewed your membership/had your membership withdrawn .

You have a right to:

- Request that we correct your personal data if you believe it is inaccurate or incomplete.
- Request that we delete your personal information. If this impacts on our ability to manage our contractual relationship with you, such a request could result in the withdrawal of your HSA membership.
- Access the personal data that we hold about you through a “subject access request”.

You can contact us at info@hibsclub.co.uk

A copy of this statement is also available at hibsclub.co.uk

If you are dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at ico.org.uk